



INSARAG Guidelines 2026

Appendix 5.26: Incident/Sector Situation Report

**Endorsed and approved by the INSARAG Steering
Group on 10 March 2026**

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Abbreviations

ASR	Assessment, Search and Rescue Level
BoO	Base of Operations
ERS	Emergency Response Section
EMT	Emergency Medical Team
GDACS	Global Disaster Awareness and Coordination System
GPS	Global Position System
GRG	Guidelines Review Group
HNPW	Humanitarian Networks and Partnerships Week
HNS	Host Nation Support
ICMS	INSARAG Coordination and Management System
IEC	INSARAG External Classification
IER	INSARAG External Reclassification
IMTST	Information Management Technical Support Team
IRNAP	INSARAG-Recognised National Accreditation Process
INSARAG	The International Search and Rescue Advisory Group
ISG	INSARAG Steering Group
LEMA	Local Emergency Management Authority
NAP	National Accreditation Process
NGOs	Non-governmental organisations
OCHA	United Nations Office for the Coordination of Humanitarian Affairs
OSOCC	On-Site Operations Coordination Centre
RDC	Reception and Departure Centre
RSB	Response Support Branch
UCC	USAR Coordination Cell
USAR	Urban Search and Rescue
UN	United Nations
UNDAC	United Nations Disaster Assessment and Coordination
VOSOCC	Virtual On-Site Operations Coordination Centre

1 Incident/Sector Situation Report

1.1 Incident/Sector Situation Report – Front

Incident/Sector Situation Report					
Tool used to summarise operations and situation in an incident or sector.					
					
Mark the intended use of this form:			If a Sector Report, complete the following		
1 Incident Report	☐		3 Sector Id		
2 Sector Report	☐		4 Sector Name		
Reporting Period	5 Start date:		6 Start time:		
	7 End date:		8 End time:		
Situation - this Reporting Period					
Number of USAR teams		Heavy:		Medium:	
				Other:	
Total Number of Identified Worksites					
Worksite situation information		Total		ASR 3	ASR 4
Number of currently active Worksites					
Number of currently pending Worksites					
Number of currently completed Worksites					
Victim situation information		Current Period	Overall		
Number of live victims rescued					
Dead victims recovered					
Other activities:					
Safety issues:					
Security situation:					
Planning					
Next operational/reporting period	21 Start date:		22 Start time:		
	23 End date:		24 End time:		
Objectives for next operational period:					
Are any additional Teams needed?			Heavy		Medium
Are any other resources needed?					
Are any teams or other resources available for reassignment?					
Other planning issues					
Form completed by:	Name:		Title/position:		

USAR Teams currently in Incident/Sector

	Team ID		Team name	Comments
1	AAA	00		
2	AAA	00		
3	AAA	00		
4	AAA	00		
5	AAA	00		
6	AAA	00		
7	AAA	00		
8	AAA	00		
9	AAA	00		
10	AAA	00		
11	AAA	00		
12	AAA	00		
13	AAA	00		
14	AAA	00		
15	AAA	00		
16	AAA	00		

Other Teams and resources in Incident/Sector

	Name	Type	Comments
1			
2			
3			
4			
5			
6			
7			
8			
9			

1.2 Incident/Sector Situation Report – Guidance Notes

Incident/Sector Situation Report	
Guidance Notes	
1	Mark the box with an 'x' if the intended use of this form is to provide a situation report of the whole incident
2	Mark the box with an 'x' if the intended use of this form is to provide a situation report of a specific sector
3	If this is a situation report of a sector, state the Sector's code (e.g. Letter)
4	If this is a situation report of a sector, state the Sector's name, if given.
5	Start date of the current operational reporting period; day shown as a number, month shown by three letters e.g. 12 NOV
6	Start time of the current operational reporting period; 24hr clock local time
7	End date of the current operational reporting period; day shown as a number, month shown by three letters e.g. 12 NOV
8	End time of the current operational reporting period; 24hr clock local time
9	Number of USAR teams in incident/sector according to INSARAG guidelines
10	Total number of identified worksites within incident/sector with or without operations in the current reporting period
11	This section is used to summarize the current situation of the worksites in the incident/sector. -Total: Is the total worksites in the incident/sector in their respective current status, that being active, pending or complete -ASR3, ASR4, ASR5: Assessment, Search and Rescue Levels of the Worksites as defined in the INSARAG Coordination Handbook
12	Number of Worksites with active USAR operations in the current reporting period, detailing the number of worksites per ASR level.
13	Number of Worksites with pending USAR operations in the current reporting period, detailing the number of worksites per ASR level.
14	Number of Worksites with completed USAR operations in the current reporting period. Only the furthest ASR level that has been completed at the worksites must be recorded.
15	Victim information incident/sector -Current period: victims recorded in the current reporting period -Overall: accumulated number of victims recorded since the USAR operation begun.
16	Number of live victims rescued in the incident/sector
17	Number of dead bodies recovered in the incident/sector
18	Other on-going activities in the incident/sector (e.g. Engineering assessment of critical infrastructure within the sector)
19	Safety issues to be reported in the incident/sector
20	Security situation to be reported in the incident/sector
21	Start date of the next operational/reporting period; day shown as a number, month shown by three letters e.g. 12 NOV
22	Start time of the next operational/reporting period; 24hr clock local time
23	End date of the next operational/reporting period; day shown as a number, month shown by three letters e.g. 12 NOV
24	End time of the current next operational/reporting period; 24hr clock local time
25	Objectives to be achieved in the next operational period
26	Additional USAR Teams needed for the incident/sector must be specified according to team type
27	Additional resources needed within the incident/sector
28	List resources available for reassignment from the incident/sector
29	List other planning issues that must be addressed in the next operational period.